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CONTINUING EDUCATION PROGRAM FOR NURSES

**SCHOOL OF NURSING
AND
DIVISION OF EXTENSION
UNIVERSITY OF TORONTO**

1969-70

GENERAL INFORMATION

The University of Toronto School of Nursing, in cooperation with the Division of University Extension, offers registered nurses the opportunity to up-date their knowledge and skills of nursing. The Continuing Education Program is being initiated on a year-round basis to provide a range of learning experiences which will meet the needs of nurses. University credit is not given for any of the courses.

The development of the Continuing Education Program for Nurses is made possible by the National Health Grants Program through funds obtained by the Ontario Department of Health.

APPLICATION

Application forms and additional information for each course will be mailed on request in sufficient time to allow completed applications to be submitted six weeks before the date of commencement of the course.

A request for application forms is attached to this brochure.

REGISTRATION

Registration for all continuing education courses may be arranged by mail or in person at 84 Queen's Park.

Fees are payable in advance and registration is not complete otherwise. Cheques or money orders should be made payable to the University of Toronto.

HOUSING

Participants should make their own living arrangements. When accommodation on the university campus is available, this information will be sent to participants.

Further information may be obtained by contacting:

**Continuing Education Program
for Nurses**

**University of Toronto
Division of Extension
Room 104**

84 Queen's Park

Toronto 5, Ont. Telephone: 928-2400

NURSING COURSES

1. COUNSELLING THE EMOTIONALLY/ MENTALLY DISTURBED PATIENT

September 16 to December 2, 1969

January 13 to March 31, 1970

This course, designed for public health nurses and occupational health nurses, will be conducted at the Clarke Institute of Psychiatry. The course content will include mental health concepts, emotional growth and development, reactions to stress in health and illness and principles of counselling. Interviewing of patients for practice in counselling will be included in the course.

Two courses will be offered. Each course will consist of twelve sessions of two hours per week on Tuesday evenings, 6:00 - 8:00 p.m.

Tuition fee: \$40.00

Enrolment: Limited to 20 participants

2. CURRICULUM DEVELOPMENT: THEORY AND APPLICATION TO NURSING EDUCATION

September 29, 1969 to March 2, 1970

This course is designed to provide a critical study of various theories of curriculum development and their implications in nursing education. The program will consider issues related to curriculum planning in schools of nursing. The opportunity will be given to explore in depth areas of particular concern to course participants.

Weekly sessions will be held on Monday mornings, 9:00 - 11:30 a.m.

Tuition fee: \$75.00

Enrolment: Limited to 30 nurses with a baccalaureate degree or its equivalent

3. ASSESSING AND PLANNING FOR NURSING CARE

October 15 to 17, 1969 and

February 26, 27, 1970

This course will be of interest to registered nurses employed in any health care institution or agency. It is designed to assist practising nurses to extend their knowledge of the processes involved in planning nursing care for individuals and their families.

The course will be divided into two sessions. Reading prior to attending the course and use of the interim period between the October and February sessions for completion of a back-home assignment will be part of the course.

Tuition fee: \$50.00

Enrolment: Limited to 50 participants

4. NURSING SERVICE OBJECTIVES

**October 20 to 22, 1969 and
January 26 to 28, 1970**

This program requires registration and attendance of two nurses from each hospital. Eligible participants are the director of nursing and an assistant director or supervisor involved in planning for nursing department units or special areas. The first session will focus on the development and implementation of philosophy and objectives as a basis for administering the nursing service department of a hospital. Course content will include methods of evaluating objectives, patterns of nursing service organization, leadership and motivation.

The course will be divided into two sessions. Reading prior to attending the course and use of the interim period between the October and January sessions for study and application of principles and concepts in the work setting in preparation for the follow-up workshop will be part of the course.

Tuition fee: \$60.00

Enrolment: Limited to 40 participants

5. "FLUIDS—ELECTROLYTES—RENAL FUNCTION" INTEGRAL FEATURES OF ALL NURSING CARE

October 21 to November 25, 1969

This course is designed for registered nurses interested in increasing their understanding of the disturbances in physiology, the effects, manifestations and implications for patient care related to: (a) fluid and electrolyte balance; (b) acid-base balance; (c) renal function. Applications to specific nursing care problems in the areas of medical, surgical, obstetrical and intensive care nursing will be considered in separate group sessions. Each participant will be requested to indicate a preference for one of these four areas at the time of registration.

One evening session will be devoted to "Renal Dialysis" and "Kidney Transplantation".

Weekly sessions will be held on six consecutive Tuesday evenings, 7:30 to 9:30 p.m.

Tuition fee: \$20.00

Enrolment: Limited to 60 participants

6. OCCUPATIONAL HEALTH NURSING

February 16 to 20, 1970

This is a five-day course designed for registered nurses with five years or less experience in the practice of occupational health nursing. It presents a broad view of the objectives and scope of an occupational health service with specific focus on the role and responsibilities of the nurse as a member of the occupational health team. Course content will include potential health hazards and methods of control, legislation, principles of organization and administration and legal aspects of the practice of nursing in an occupational health service.

Plant tours will be offered and a visit to the Workmen's Compensation Board Hospital and Rehabilitation Centre is included in the program.

Tuition fee: \$85.00

Enrolment. Limited to 50 participants

7. THE ROLE OF THE NURSE IN PARENT DISCUSSION GROUPS

March 24 to May 26, 1970

This course will concern itself with group discussion as a method of learning and teaching as used by nurses working with parents and their families. Nurses who are presently working with, or planning to work with parent discussion groups are eligible for registration.

Ten sessions will be held on Tuesday evenings, 7:30 - 9:30 p.m.

Tuition fee: \$40.00

Enrolment: Limited to 15 participants

8. ANALYSIS OF THE PROCESS OF PSYCHIATRIC NURSING

April-May, 1970

(Dates to be announced)

This course will enable the nurse to examine the dynamic relationship between patient behaviour and nursing responses in the nurse-

patient relationship. It is based on a analysis of the nurse's experience in supervised practice provided in a hospital.

The program will consist of two-hour sessions, 3:00 to 5:00 p.m., five days a week for a four-week period.

Tuition fee: \$80.00

Enrolment: Limited to 10 participants

9. DEVELOPING LEADERSHIP IN SUPERVISION OF NURSING SERVICES

May 4 to 28, 1970

This intensive four-week course is designed for nursing staff of hospitals and community health agencies who take responsibility for the work of others. The goals of the course are to assist the nurse to understand human relations within organization and to develop skills which will lead to effective supervision. Course content will include theory of administration, delegation, motivation, interviewing and counselling, performance appraisal.

Tuition fee: \$200.00

Enrolment: Limited to 45 nurses with a baccalaureate degree or its equivalent

10. REHABILITATION NURSING WORKSHOP

Spring, 1970

(Dates to be announced)

This intensive four-week course is offered annually to registered nurses working in acute general and chronic illness hospitals, nursing homes, public health agencies and schools of nursing. It exemplifies the scope and role of nursing in a variety of rehabilitation situations and settings.

Tuition fee: \$175.00

Enrolment: Limited to 21 participants

11. IN-SERVICE EDUCATION

(Dates to be announced)

The program for this course to be offered in 1970 will be announced at a later date. Eligible participants for this course will be nurses responsible for in-service programs in health agencies and institutions who live within commuting distance of the University.

CONTINUING EDUCATION PROGRAM FOR NURSES
Request for Application Forms

I am interested in obtaining application forms for:

Name of course _____

Please send to: _____

Name _____

Address _____

Street

City

Province

Return to: University of Toronto, Division of Extension, 84 Queen's Park, Room 104, Toronto 5, Ontario

